

# Approval of Combined Graduate and Undergraduate/Professional Program

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Important information and instructions are on the following pages. See the [Graduate School Handbook, section 8.1](#).

## Important information

The purpose of combined programs is to give outstanding students an opportunity to pursue simultaneously graduate and undergraduate/professional degrees in different colleges or schools by reducing the amount of time normally required to complete both sets of degree requirements. See the [Graduate School Handbook, section 8.1](#). Admission to a combined graduate and undergraduate/professional degree program requires (1) student admission to the Graduate School, graduate program and undergraduate/professional program, and (2) the approval of the graduate studies committee chair of the graduate program and an appropriate official of the undergraduate college, such as an academic advisor, admissions coordinator, and/or assistant or associate dean.

## Admission criteria

(excerpted from the [Graduate School Handbook, section 8.1](#))

To be admitted as a regular or special graduate student in a combined program, the applicant must submit documentation that demonstrates satisfactory fulfillment of the following admission criteria:

1. Completion of a minimum of 90 semester hours, for those enrolling in an undergraduate/graduate combined program (including credit hours from other institutions)
2. A minimum of 3.5 cumulative point-hour ratio in all previous undergraduate work for those enrolling in an undergraduate/graduate combined program
3. An earned baccalaureate or its equivalent or completion of the first year of a professional program for those enrolling in a professional/graduate combined program and confirmation from the professional program that the student is in good standing
4. A minimum of 3.5 cumulative point-hour ratio in all previous undergraduate work for those enrolling in a professional/graduate combined program who hold a completed bachelor's degree and have not completed one year in the professional program. Students who have completed one year in their professional program must be in good academic standing, admitted to the Graduate School without conditions, and approved by the professional college dean, director, or chair.
5. Prerequisite training that will enable the student to pursue the graduate degree program selected

Students may not be admitted to the undergraduate/graduate or the professional/graduate combined program in conditional or graduate non-degree status.

## Instructions and approval process

1. The student should verify that admission requirements have been met ([see the Graduate School Handbook, section 8.1 above](#)). If eligible, the student should complete the Ohio State graduate admissions application online at [Graduate Admissions](#).
2. The graduate program must submit the combined degree form with the admissions application worksheet to the Graduate School for review at least two weeks before the first semester of combined enrollment.
3. Once the Graduate School verifies eligibility for the combined status, the admissions decision will be posted. The approved combined degree form will also serve as intent to attend and students will be matriculated when the admit is posted.

# Approval of Combined Graduate and Undergraduate/Professional Program

The Graduate School must receive the completed approval form with the admissions application worksheet in order to have the student correctly listed in the combined program.

## Section 1: To be completed by the student (print)

_____	_____	_____
Last name	First name	MI
_____	_____	_____
Ohio State email	Ohio State I.D. number	Phone number
_____	_____	
Name of undergraduate/professional program	Name of graduate program	
_____	_____	
Signature, student		Date

## Section 2: Combined program approval by the undergraduate/professional program

_____	_____	_____
Printed name, professional dean, director, chair	Signature, professional dean, director, chair	Date
_____	_____	_____
Printed Name, undergraduate/professional advisor	Signature, undergraduate/professional advisor	Date

**Note: By signing, you are confirming that the student is in good standing in the professional program and approved to enroll in a combined program.**

## Section 3: Combined program approval by the graduate program

Program/plan: \_\_\_\_\_

Semester and year of matriculation in combined graduate and undergraduate/professional enrollment:  AU  SP  SU Year \_\_\_\_\_

Cumulative undergraduate point-hour ratio (must be at least 3.50) \_\_\_\_\_

Expected Degree:  MA  MS  PhD Other (please list) \_\_\_\_\_

Expected Semester and year of graduation:  AU  SP  SU Year \_\_\_\_\_

Copy of the graduate application action form is attached

Section 5 on page 2 will be completed and returned to the Graduate School no later than the end of the first semester of enrollment in the combined degree program.

_____	_____	_____
Printed name, graduate studies committee chair	Signature, graduate studies committee chair	Date

## Section 4: Combined program approval by the Graduate School

_____	_____
Signature, Graduate School	Date

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Deadline: Combined Dual Degree form must be submitted to the Graduate School no later than the end of the first semester of enrollment in the combined degree program.

## Section 5: To be completed by the graduate program

Listing of courses planned to fulfill the graduate program degree requirements:

Course Number	Course Title	Semester/Yr	Under-Graduate	Graduate	Cr-Hrs
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
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			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	

**Total combined program hours counted toward graduate degree:**

\_\_\_\_\_  
Signature, program coordinator

\_\_\_\_\_  
Date

## Section 6: Combined program approval by the Graduate School

\_\_\_\_\_  
Signature, Graduate School

\_\_\_\_\_  
Date